



## DIVISION OF THE STATE ARCHITECT

Headquarters • 1102 Q Street, Suite 5100 • Sacramento, CA 95814 • (916) 445-8100

March 9, 2004

### MEETING NOTICE FOR MEMBERS AND GUESTS OF THE DIVISION OF THE STATE ARCHITECT (DSA) ADVISORY BOARD

A public meeting of the Division of the State Architect Advisory Board will be held on:

**Friday, March 19, 2004**

9:30 a.m. to 3:30 p.m.

at the

California Community Colleges Building

1102 Q Street, Sacramento, CA 95814

Meeting Rooms 3A & 3B (3<sup>rd</sup> Floor)

(916) 445-8100

### AGENDA

<u>ITEM</u>	<u>TIME</u>		<u>PAGE</u>
	9:30 a.m.	Call to Order – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>Opening remarks and general introductions</li></ul>	
<b>1</b>	9:40 a.m.	<b>DSA Advisory Board Quarterly Meeting Report</b> November 6, 2003 – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>Approval of Meeting Minutes .....</li></ul>	<b>1</b>
<b>2</b>	10:00 a.m.	<b>Universal Design Committee Meeting Report</b> November 5, 2003 – <b>John Scott, Chair</b> <ul style="list-style-type: none"><li>Meeting Notice and Agenda.....</li><li>Approval of Meeting Minutes .....</li></ul>	<b>12</b> <b>14</b>
<b>3</b>	10:20 a.m.	<b>Policies and Procedures Committee Meeting Report</b> November 5, 2003 – <b>Lowell Shields, Chair</b> <ul style="list-style-type: none"><li>Meeting Notice and Agenda.....</li><li>Approval of Meeting Minutes .....</li></ul>	<b>77</b> <b>79</b>

<b><u>ITEM</u></b>	<b><u>TIME</u></b>		<b><u>PAGE</u></b>
<b>4</b>	10:40 a.m.	<b>Building Standards Committee Meeting Report</b> November 6, 2003 – <b>Tom Shih, Chair</b>	
		• Meeting Notice and Agenda.....	<b>85</b>
		• Approval of Meeting Minutes .....	<b>87</b>
<b>5</b>	11:00 a.m.	<b>Inspector Committee Meeting Report</b> March 9, 2004 – <b>Dennis Shallenberger, Chair</b>	
		• Meeting Notice and Agenda.....	<b>89</b>
		• Verbal Report (Written minutes to be approved at the next Board meeting)	
<b>6</b>	11:25 a.m.	<b>Legislative Update – Bruce Magnani</b> - Legislation Affecting DSA.....	<b>91</b>
 <b>* * Lunch Break * *</b> <b>11:45 a.m. – 12:50 p.m.</b>  			
<b>7</b>	12:50 p.m.	<b>Presentation – DSA Work Plan for 2004 CBC Development – Chip Smith</b>	
<b>8</b>	1:50 p.m.	<b>Interim Executive Director’s Report – John Vester</b> - Background on Super Partnering Forum - 2004 CASH Highlights	
<b>9</b>	2:10 p.m.	<b>State Architect’s Report – Stephan Castellanos</b> - DSA Update	
<b>10</b>	2:40 p.m.	<b>Project Management Teams at DSA Headquarters – Bob Tetz</b>	
<b>11</b>	3:05 p.m.	<b>Schedule Upcoming Committee and Board Meetings</b> - Calendar Provided	
<b>12</b>	3:20 p.m.	<b>Information Items</b> - Updated Board Roster - Updated Committee Roster	
	3:25 p.m.	<b>New Business</b>	
	3:30 p.m.	<b>Good of the Meeting</b> <b>Comments from the Board and Audience</b> <b>Adjournment</b>	

If you are a Board member and unable to attend this meeting, please notify Dan **within 48 hours** of receipt of this agenda. Any questions may be directed to Dan Rasmussen at (916) 327-7230.

**Reminder:** Please call (916) 327-7230 on Thursday, March 18, 2004 **after 3:00 p.m.** to confirm that the meeting will take place as scheduled. The recording will verify the meeting date, time, and location.

Sincerely,

Howard "Chip" Smith  
Interim Executive Director  
DSA Advisory Board

The meeting facilities and restrooms are accessible to persons with disabilities. Requests for accommodations for the disabled (assisted listening device, sign language interpreters, etc.) should be made to the Division of the State Architect Advisory Board office no later than 5 working days prior to the day of the meeting. Contact Dan Rasmussen at (916) 327-7230 or email to [john.rasmussen@dgs.ca.gov](mailto:john.rasmussen@dgs.ca.gov)

### **DIRECTIONS**

#### **From I-5 South**

Take the Q Street exit. Continue on Q Street. The building is located on Q St. between 11th and 12th.

#### **From the Bay Area, Capital City Freeway (Business 80)**

Take the 5th Street exit. Turn left onto 5<sup>th</sup> Street. Continue on 5<sup>th</sup> Street to Q Street. Turn right on 11th Street. The building is located on Q St. between 11th and 12th.

#### **From the East, Capital city Freeway (Business 80)**

Take the P Street exit. Turn right on P Street. Turn left on 11th Street. The building is located on Q St. between 11th and 12th.

---

---

### **PARKING GARAGES**

(Costs may have changed)

**Benvenuti Plaza** . 1515 S Street. \$6.00 per day/ \$1.00 and hour

**10th and P Street** . (between O and P).. \$12.00 per day/ .75 per hour

**11th and 12th Street** . (between O and P).. \$12.00 per day/ .75 per hour